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FEDERAL GEOGRAPHIC DATA COMMITTEE

Theme Implementation Plan for Cultural Resources Theme

National Park Service
Department of Interior

Federal Geographic Data Committee (FGDC)

23 October 2017

Cultural Resources Theme FY17 Implementation Plan Report

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Overview

As part of meeting the requirements under OMB Circular A-16 *Supplemental Guidance* and OMB Circular A-16 Appendix E - NGDA Data Themes, Definitions, and Lead Agencies for NGDA Portfolio Management and NGDA Theme Management, NGDA Themes Leads for a Theme, in coordination with associated NGDA Dataset Managers, have developed Theme Strategic Plans and corresponding implementation plans for each Theme in the NGDA Portfolio. This report provides information on implementing the goals, objectives, and actions outlined in the Theme's Strategic Plan (link below). The report includes information on Theme Personnel (Table 1), National Geospatial Data Asset (NGDA) Datasets associated with the Theme (Table 2), and the human and financial resources needed to manage the Theme (Table 3). Table 4 provides a status update on progress made in in the current reporting period toward meeting Theme Strategic Plan goals and objectives. Table 5 provides details on the Theme Implementation Plan.

Theme Strategic Plan

https://communities.geoplatform.gov/ngda-cultural/wp-content/uploads/2017/12/CulturalResourceThemeStrategicPlan_06212016.pdf

Theme Personnel

Theme personnel play a vital role in the operation and maintenance of a Theme. They are "individuals who provide interdepartmental leadership and coordination at the NGDA Theme level. They work with component NGDA Dataset Managers to develop standards and provide guidance. The NGDA Theme Lead, or designee, chairs the NGDA Theme's Thematic Committee and manages the annual process of providing NGDA Dataset collaboration and funding recommendations to the FGDC Steering Committee for those NGDA Datasets within their NGDA Theme. Additionally, the NGDA Theme Lead reports to the Executive NGDA Theme Champion and the FGDC Coordination Group on the NGDA Theme's activities and investments (both current and planned)." Table 1 provides a summary of current Theme Personnel followed by Table 2 that lists the NGDA Datasets that comprise the Theme.

Theme Personnel	
Theme Lead (Co-Leads):	Deidre McCarthy
Theme Lead Agency(ies):	**National Park Service, Department of Interior**
Executive Theme Champion(s):	Joy Beasley
Executive Champion Agency(ies):	**National Park Service, Department of Interior**

Table 1. Personnel Involved in Theme Management.

Cultural Resources Theme [NGDA Datasets](#)	NGDA Agency
National Register of Historic Places	National Park Service
National Map-Geographic Names Information System	US Geological Survey

Table 2. NGDA Datasets within the Theme.

Human and Financial Resources Needed for Theme Management

The following table provides an estimate of resources needed for managing this Theme. It includes different activities, the roles that support them, as well as an estimated decimal Full Time Equivalent (FTE) and FTE grade. This estimate does not include the resources required for the agency to develop and maintain the NGDA Dataset(s) that make up the Theme to meet the agency's core mission requirements.

Reporting Period for Human and Financial Resources[1]: 10/2016 – 09/2017

Description of Theme Management Activities	Role (Theme Lead, co-Theme Lead, NGDA Coordinator, other as specified)	FTE[2]	FTE Grade
NGDA Theme management (e.g., attend meetings, review NGDA documents, develop Theme Strategic Plans, etc.)	Theme Lead	0.07	GS13

Table 3. Human and Financial Resources Needed for Theme Management.

Progress against Goals and Objectives

The following table shows the progress status made toward achieving the Theme's Strategic Plan goals and objectives since the last reporting period. Status categories include 'Not Started' for those activities that have not gotten underway in the reporting period; 'In Progress' for those activities underway which will continue into the next year; 'Complete' for the activities finished, or 'Recurring (completed for the current reporting period).

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[1] Reporting period should align with October 1 – September 30 and be submitted by October 31.

[2] A full-time employee was available a maximum of 1952 hours during the inclusive period of October 1 – September 30; assuming a Monday-Friday schedule with 8-hour workdays and not counting Federal Holidays. The FTE was determined by taking actual number of hours worked in support of Theme Management divided by 1952 hours, rounded to the nearest 0.01.

Goals and Objectives undertaken during 2017	Status
Goal 1: Formulate strategies to develop and manage the data sets within the Cultural Resource Theme.	
Objective 1.1 Develop and implement strategy to formally explore the incorporation of additional data sets to the Cultural Resource Theme by the end of 2017.	In Progress
Objective 1.2 Expand the use of the GeoPlatform Cultural Resource community webpage.	Not Started
Goal 2: Facilitate the sharing of the data sets within the Cultural Resource Theme.	
Objective 2.1 Complete the development of the cultural resource spatial data transfer standard currently in development by the Cultural Resource Subcommittee.	In Progress

Table 4. Theme Implementation Plan Progress Status.

Theme Implementation Plan

The following table provides details for achieving Theme Strategic Plan goals and objectives over the multi-year planning period. These include roles and responsibilities, specific actions, milestones, performance indicators and projected completion dates.

Goal 1: Formulate strategies to develop and manage the data sets within the Cultural Resource Theme				
Objective 1.1: Develop and implement strategy to formally explore the incorporation of additional data sets to the Cultural Resource Theme by the end of 2017 **Agency and/or Stakeholders Involved: National Park Service** **Anticipated Outcome: The addition of at least one NGDA data set to the Cultural Resource Theme by 2018**				
Actions *(Describe discrete activities)*	**Milestones** *(A significant change in development with associated date)*	**Performance Indicators** *(A metric to assess progress of the action)*	**Action Responsibility** *(Agency, individuals, and/or groups leading the action)*	**Projected Completion Date** *(FY)*
1.1.1 Draft policy to explore other data sets with a national scope, targeting existing data	Development of policy document by March 2018	Development of draft policy documents, assessed at quarterly subcommittee meetings	National Park Service, Cultural Resource Theme lead, Cultural Resource Subcommittee	FY 2018, second quarter
Agency and/or Stakeholder	**Activity through FY 2018, fourth quarter**			
National Park Service	Identification of 2 potential NGDA data sets to add to the Cultural Resource Theme: National Historic Landmarks (being updated as of October 2017), Historic American Buildings Survey/Historic American Engineering Record/Historic American Landscape Survey (data set creation underway as of October 2017)			

Objective 1.2: Expand the use of the GeoPlatform Cultural Resource community webpage
Agency and/or Stakeholders Involved: National Park Service, Cultural Resource Subcommittee
Anticipated Outcome: Increase coordination and communication between agencies creating and disseminating cultural resource data

Actions *(Describe discrete activities)*	Milestones *(A significant change in development with associated date)*	Performance Indicators *(A metric to assess progress of the action)*	Action Responsibility *(Agency, individuals, and/or groups leading the action)*	Projected Completion Date *(FY)*
1.2.1 Post information regarding the Cultural Resource Subcommittee meetings and products	Post meeting minutes, materials, work plan by March 2018	Appearance of materials in community space, addition of members to the community	National Park Service, Cultural Resource Theme lead, Cultural Resource Subcommittee	FY 2018, second quarter

Agency and/or Stakeholder	Activity through FY 2017, second quarter
National Park Service, Federal Emergency Management Agency	Increased exposure of the National Register NGDA through GeoPlatform has allowed us to collaborate with other federal agencies, such as FEMA, resulting in the development of agreements to share data and improve the quality of the data itself

Goal 2: Facilitate the sharing of data sets within the Cultural Resource Theme

Objective 2.1: Complete the development of the cultural resource spatial data transfer standard under development by the Cultural Resource Subcommittee
Agency and/or Stakeholders Involved: National Park Service, Cultural Resource Subcommittee
Anticipated Outcome: Final approval of the cultural resource spatial data transfer standard by the FGDC Coordination Group

Actions *(Describe discrete activities)*	Milestones *(A significant change in development with associated date)*	Performance Indicators *(A metric to assess progress of the action)*	Action Responsibility *(Agency, individuals, and/or groups leading the action)*	Projected Completion Date *(FY)*
2.1.1 Produce a working draft of the standard for review by the Cultural Resource Subcommittee	Have a working draft of the standard available for distribution to the Cultural Resource Subcommittee by December 2017	Availability of the working draft to distribute	National Park Service, Cultural Resource Subcommittee	FY 2018, first quarter
2.1.2 Produce a Committee draft of the standard for review by	Have a Committee draft of the standard available for distribution to	Availability of the Committee draft to distribute	National Park Service, Cultural Resource Subcommittee	FY 2018, second quarter

the FGDC Standards Working Group and public review	the FGDC Standards Working Group and the public by March 2018			
2.1.3 Produce a final draft of the standard for review by the FGDC Steering Committee and receive FGDC endorsement	Have a final draft of the standard available for distribution to the FGDC Steering Committee by June 2018	Availability of the final draft to distribute and final endorsement by the FGDC	National Park Service, Cultural Resource Subcommittee	FY 2018, third quarter

Agency and/or Stakeholder	Activity through FY 2018, second quarter			
National Park Service, Cultural Resource Subcommittee	A working draft of the cultural resource spatial data transfer standard, containing defined fields and domain values was distributed to the Cultural Resource Subcommittee for review in March 2017. Additional changes and refinements are being undertaken and the working draft will be reviewed again by the Cultural Resource Subcommittee at the end of October 2017.			

Table 5. Theme Implementation Plan.